



KOTIA ENTERPRISES LIMITED

Formerly known as INTERNATIONAL PUMPS AND PROJECTS LIMITED

Familiarisation Programme for Independent Directors

Objective

In compliance with the Regulation 25(7) of the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015 and Schedule IV of the Companies Act, 2013, the Company has implemented a familiarisation programme for orientation and training of Independent Directors. The objective of this programme is to provide insights of the Company and enable Independent Directors to understand their rights and responsibilities, operations, industry and environment in which the Company functions.

The purpose of the Familiarisation programme is to enable the Independent Directors to take well informed decisions in a timely manner and contribute significantly to the organisation

Ongoing Familiarisation

To enable the Directors to familiarise themselves, Board Meetings are held from time to time in locations where the Company has operations, besides the registered office. Visits to Company facilities are also separately organised for the Directors for this purpose.

At the Board Meetings held during the financial year, the Independent Directors are informed about the regulatory changes, changes in the policies of the Company, investors related grievances, CSR budget and initiatives, performance of subsidiary companies, changes in the organisational structures and material litigations.

Quarterly presentations are made to the Directors on related party transactions and risk management systems.

Disclosure

This familiarisation program shall be uploaded on the Company's website for public information and a web link for the same shall also be provided in the Annual Report of the Company.

Details of Familiarisation Programmes imparted to Independent Directors during the financial year 2021-22:

No. of Programmes attended by Independent Directors	No. of hours spent by Independent Directors in such Programmes (approx.)	Subject matter of Programmes
3	2 hours	Tax & Litigation
4	4 hours	Finance
2	1.5 hours	Business Development
2	1.5 hours	CSR and Sustainability



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1	1 hour	Threats and Risks
2	2 hours	Long Term Strategy
4	2 hours	Hotel Operations
Total	14 hours	

Details of Familiarisation Programmes imparted to Independent Directors during the financial year 2022-23:

No. of Programmes attended by Independent Directors	No. of hours spent by Independent Directors in such Programmes (approx.)	Subject matter of Programmes
4	3 hours	Tax & Litigation
4	4 hours	Finance
1	1 hour	CSR and Sustainability
1	1 hour	Long Term Strategy
4	2 hours	Operations
Total	11 hours	

Details of Familiarisation Programmes imparted to Independent Directors during the financial year 2023-24:

No. of Programmes attended by Independent Directors	No. of hours spent by Independent Directors in such Programmes (approx.)	Subject matter of Programmes
4	3 hours	Tax & Litigation
4	4 hours	Finance
1	1 hour	CSR and Sustainability
1	1 hour	Long Term Strategy
4	2 hours	Operations
Total	11 hours	



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Details of Familiarisation Programmes imparted to Independent Directors during the financial year 2024-25:

No. of Programmes attended by Independent Directors	No. of hours spent by Independent Directors in such Programmes (approx.)	Subject matter of Programmes
4	3 hours	Tax & Litigation
4	4 hours	Finance
1	1 hour	CSR and Sustainability
1	1 hour	Long Term Strategy
4	2 hours	Operations
Total	11 hours	